



Civic Leaders in the Classroom Planning Guide

Item / Time	Content
Introduction (5 minutes)	<p>Introduce yourself to the students. Share something personal, meaningful or important to you that illustrates why you choose to do the work you do. If students know the ‘why’ behind your job, it will impact them more than if you just share your job title. You can also share why you chose to volunteer to come to their classroom. Why do you think it’s important for students to hear from civic leaders? What are the outcomes you are hoping for as a result of your visit? Were you nervous to come? Excited? Use the space below to jot down ideas for an introduction:</p> <hr/> <hr/> <hr/> <hr/>
Activity (10-15 minutes)	<p>Review the recommended classroom lesson and jot down the key ideas you want to convey to students. Or, use the format of the recommended lesson and create your own lesson plan. Use the back of this page to outline your ideas for an introduction, activity, discussion and student reflection:</p> <hr/> <hr/> <hr/> <hr/> <hr/>
Classroom Discussion (10 minutes)	<p>Review the questions provided in the lesson for the student discussion or create your own questions here. Be sure to spend a few minutes thinking through the types of responses students might provide as well as ways to encourage all students to join the conversation. Jot your thoughts here:</p> <hr/> <hr/> <hr/> <hr/> <hr/>
Reflection / Wrap Up (5 minutes)	<p>Thank the students for their participation and draw attention to some positive things you saw or heard during the time in the classroom. Use the reflection activity suggested in the lesson or think of another way to encourage students to reflect on what they learned. Encourage them, in your own way, to participate in and engage in the civic life in their communities. Jot your thoughts here:</p> <hr/> <hr/> <hr/> <hr/> <hr/>